

# HEART 201 Meeting Minutes



---

August 5, 2021 | 6:30 PM | Google Meet Video Call

Type of meeting Regular (Quarterly)

Facilitator Rob Wright

## Board Members

Rob Wright (President), Brian Moretti (Vice President), Carol Prussman (Treasurer), Sandy Booth (Director of Communications), Mike Mandell (Director of Responders), Peg Betourne (Secretary)

## Others Present

Ray Horbert, Block Captain

## TOPICS

---

### Topic 1 Club Business

Due to the COVID-19 pandemic, a Google Meet video conference call was held in lieu of a face-to-face meeting.

Minutes from the May 2021 meeting were approved by the board. Minutes are posted on the Dunedin AED website ([link](#)).

Carol Prussman presented the quarterly Treasurer's report. Checking account balance as of 5/6/21 was \$4,699.70. Three checks were written since May: 1) \$400 to our savings account in accordance with our annual transfer process, 2) \$679.50 to Ready Alert, and 3) \$89.30 to AED Brands for two replacement AED pads. The resulting checking account balance is \$3,530.90. The savings account balance was \$1,482.92 in May. With the transfer of funds from the checking account and interest, the current balance is \$1,883.14. The combined balance is \$5,414.04.

---

### Topic 2 Director Reports

#### Director of AED Maintenance Report

Peg Betourne reported in Bill's absence. Bill Betourne continues the monthly check of the equipment. In June he replaced the AED pads and disposed of the old ones. The pads are good for two years (until 2023).

For clarification, Rob Wright asked whether the purchase of AED pads should be paid from checking or savings account funds. Answer: checking account. Brian also recommended that if funds are easily transferable between accounts, then equipment purchases should be made from the checking account.

Brian Moretti recommended we create a standard operating procedure defining the type of purchases that should be paid from the checking account versus the savings account.

Rob recommended using his credit card whenever a reimbursable credit card purchase is required on behalf of the club. However, vendors should bill HEART 201 directly whenever possible and such purchases should be made from the HEART 201 checking account.

#### Director of AED Responders Report

Mike Mandell will draft a letter to our responders asking them to confirm their interest and capability in continuing as responders.

Mike plans to attend training in September and will incorporate any new information into his future training sessions with our responders. He intends to have responder training scheduled by the end of September. He also reiterated that he has contacted the responders about the packets of gloves and masks he made up for them.

No new training sessions are planned yet. Mike will contact all responders again to recommend one on one training. He will also ask if they are still interested in and capable of continuing as responders. Mike will report back at the next meeting.

Mike will provide Peg a current list of responders for inclusion in the annual meeting minutes. (completed)

### Director of Communications Report

Sandy Booth emailed block captains asking if they need any additional brochures or AED information.

Brian recommended block captains canvas homeowners bi-annually or annually to provide information. Ray said block captains may need a refresher on the pertinent programs offered by Sumter County. Rob and Brian will schedule a call with all block captains to discuss. They will also recommend block captains attend our quarterly meetings to stay abreast of club business.

---

### **Topic 3 Annual Review of Bylaws**

Brian Moretti covered the proposed revisions to the bylaws. He recommended waiting to approve these changes until our next annual meeting in February 2022.



Draft HEART 201  
Bylaws (Moretti) July

---

### **Topic 4 Sumter County Proposal**

Rob, Brian and Mike recently attended a meeting about Sumter County's proposal to merge the currently contracted ambulance service and The Villages Public Safety Dept. The Villages Fire Dept advocates keeping services separate. Rob, Brian and Mike will continue to closely monitor these on-going discussions. Rob contacted other AED group leaders about the proposals and potential impact on all area AED programs. Rob will also draft a letter to state and county government officials asking for their support for keeping The Villages Public Safety service separate.

---

### **Topic 6 Next Meeting**

Our next quarterly meeting is scheduled for November 4, 2021. The meeting was subsequently moved to November 18, 2021.